Cancer Council Queensland invites applications from individuals or research teams for grants in support of research projects in all aspects of cancer, including investigations into the causes and mechanisms of cancer, prevention, treatment and cancer care, and the organization and performance of cancer control services. The purpose of the research project grants is to build research capacity and improve the quality and quantity of research into cancer.

This document is divided into the following sections:

1. Who can apply?
2. Relevance to cancer – priority research areas
3. Duration and size of the grants
4. Application procedures
5. Timeline
6. Enquiries and Contacts

All applications for funding by Cancer Council Queensland or any Cancer Council are to be submitted and reviewed through the Project Grant funding scheme of the National Health and Medical Research Council (NHMRC). The final funding decision for the Cancer Council Queensland grants remains with Cancer Council Queensland.

Applicants must familiarise themselves fully with the following documents, as failure to follow all the instructions could prejudice the success of an application:

- On the NHMRC website:
  - Guidelines and Application Form
- On the Cancer Council Victoria website:
  - Application Instructions and key dates
  - Supplementary Questions
- On the Cancer Council Queensland website:
  - Cancer Research Project Grants Instructions for Applicants
  - Cancer Research Project Grants Conditions of Award
1. WHO CAN APPLY?

Applications for research project grants will be accepted from appropriately qualified researchers who will be conducting the research at a host institution in Queensland. The research to be funded must be sufficiently cancer-related (see Section 2). The institution may be a university, affiliated to a university or major hospital, or an independent medical or scientific research institute.

Persons who are applicants for, or in receipt of, tobacco industry funding are not eligible to apply for, or receive funding from, Cancer Council Queensland. Staff of institutions receiving funding from the tobacco industry will also not be eligible to apply for, or receive funding from, Cancer Council Queensland.

To ensure that Cancer Council Queensland fulfils its aims of supporting cancer research across a broad base in Queensland, and to give new investigators an opportunity for funding, Cancer Council Queensland has established rules concerning the holding of concurrent project grants. Applications that do not comply with the following rules will not be considered for funding. The first listed Chief Investigator is responsible for ensuring that these rules are followed.

A. A person may be listed as the first Chief Investigator (CIA) on one and only one grant application per funding round. If a person submits more than one grant application on which they are listed as the first Chief Investigator, only the highest-ranked application will be considered for funding.

B. A Chief Investigator (whether listed as the first or other Chief Investigator) may not hold more than two Cancer Council Queensland grants at any one time. (A person may be an Associate Investigator on any number of Cancer Council Queensland grants.)

Please consider carefully the total number of Cancer Council Queensland project grants on which you were listed as a Chief Investigator in 2016 and that will enter their second year of funding in 2017 as these count towards the allowed total of two concurrent grants.

C. Cancer Council Queensland grants are not to be regarded as supplemental grants for projects funded from other sources. If a project grant substantially similar in aim is funded by another funding body, then the Cancer Council Queensland grant will not be offered or, if already funded, will cease if the other grant is taken up. If application to, or funding by, another body is not declared and subsequently comes to light, this will be taken into consideration, not only in judging the current application, but also when considering any application in future rounds.

NOTE: These rules do not limit the number of applications that investigators can submit to Cancer Council Queensland, however only the highest ranked applications that meet these eligibility criteria will be considered for funding.
2. RELEVANCE TO CANCER

The work to be funded must relate to the causes, prevention, diagnosis or management of cancer. Please indicate in the Supplementary Questions document (see section 4.2 below) which of the following areas (A – I) are addressed in your project grant application. Clearly state relevant letter(s) and justify each.

A grant proposal is sufficiently cancer-related that it can be considered for funding by Cancer Council Queensland if any of the following are true. The proposal aims to:

A. Test clinically a means of diagnosing cancer or assessing cancer risk in an individual, and the major health focus of the study is cancer;
B. Test in a pre-clinical model a means of diagnosing cancer or assessing cancer risk in an individual, and the major health focus of the study is cancer;
C. Test clinically a treatment/therapy/intervention for cancer or for management of a problem experienced by cancer patients as a result of their cancer, and the major health focus of the study is cancer;
D. Test in a preclinical model a treatment/therapy/intervention for cancer or for management of a problem experienced by cancer patients as a result of their cancer, and the major health focus of the study is cancer;
E. In the community or a defined group, evaluate determinants of risk of cancer, or interventions that might reduce the risk of cancer, and the major focus of the study is cancer risk;
F. In animals or laboratory work define molecular or cellular mechanisms leading to, or preventing, malignant transformation of cells;
G. In animals or laboratory work define the molecular or cellular basis of actions of therapies used, or proposed for, treatment of cancer or of complications of cancer;
H. Examine the psychosocial consequences of cancer at the individual or community level; or
I. Examine the effectiveness or optimisation of delivery of cancer services to the community.

Cancer Council Queensland’s policy is to support particular research needs as they emerge, and to support worthwhile research that may have difficulty in receiving funding in terms of priorities set by other funding agencies. As such, Cancer Council Queensland’s priority research areas for grants commencing in 2015 are italicised above (A,C,E,H,I), however, all applications that are sufficiently cancer-related will be considered.

3. DURATION AND SIZE OF THE GRANTS

The grant funding amount is up to $100,000 per year, for two years.

4. APPLICATION PROCEDURES

All applications for funding by Cancer Council Queensland or any Cancer Council are to be submitted and reviewed through the Project Grant funding scheme of the National Health & Medical Research Council.
Applications comprise of:

- The NHMRC application form, which is to be submitted to the NHMRC.
- The Supplementary Questions document, which is to be submitted to the Cancer Council Australia's National Cancer Research Grants Secretariat.

4.1 The NHMRC Application Process

Visit the NHMRC website for information about applying and for access to the Research Grants Management System (RGMS).

A number of options will be available in RGMS (see part B / Funding Type/Source) for choosing which funding body (or bodies) your application is submitted to.

4.2 The Supplementary Questions

In addition to the NHMRC application, you will need to complete a set of Supplementary Questions, which will be submitted as a PDF to the Cancer Council Australia's National Cancer Research Grants Secretariat (CancerCouncilGrants@cancervic.org.au).

The Supplementary Questions document is available on the Cancer Council Victoria website.

Please complete the supplementary questions as indicated on the document, and as indicated in the following table:

<table>
<thead>
<tr>
<th>Supplementary Questions</th>
<th>Guidelines</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Investigators</td>
<td>For Cancer Council Queensland applicants, the list and sequence of investigators must be the same on both the NHMRC and Cancer Council application.</td>
</tr>
<tr>
<td>7. Relevance to the causes, diagnosis, treatment or prevention of cancer.</td>
<td>State which of the criteria for cancer relevance, as listed in section 2 above, is applicable to your project. Clearly state which letter(s) (A – I) apply to your project and justify each (½ page maximum).</td>
</tr>
<tr>
<td>8. Specific state criteria.</td>
<td>In your response to this question, please indicate which, if any, of the priority research areas (see Section 2 above) are addressed in your project grant application.</td>
</tr>
</tbody>
</table>

4.3 Submitting the application

After completing both the NHMRC RGMS Project Grant application process and the supplementary questions, submit your application to your institution’s research
administration officer by your institution’s due date. The supplementary questions need to be submitted as a separate PDF file.

For more information on the application process, please see the Cancer Council Victoria website.

5. TIMELINE

Intending applicants need to be aware of the following dates:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call for full Project Grant applications open</td>
<td>13 January 2016</td>
</tr>
<tr>
<td>Closing date for NHMRC applications</td>
<td>16 March 2016</td>
</tr>
<tr>
<td>Closing date for Supplementary questions</td>
<td>18 March 2016</td>
</tr>
<tr>
<td>Applicants will be advised of NHMRC funding outcomes</td>
<td>October/November 2016</td>
</tr>
<tr>
<td>Cancer Councils Research Committee meetings</td>
<td>October/November 2016</td>
</tr>
<tr>
<td>Cancer Council Queensland advise applicants of funding outcomes</td>
<td>November/December 2016</td>
</tr>
<tr>
<td>Cancer Council Queensland grant payments commence</td>
<td>January 2017</td>
</tr>
</tbody>
</table>

*Timing subject to Cancer Australia funding announcements.

6. ENQUIRIES AND CONTACTS

For enquiries about completing the NHMRC project application form contact:

NHMRC RGMS Help Desk  
Phone: 1800 500 983  
Email: help@nhmrc.gov.au

For enquiries about Cancer Council Queensland’s criteria or completing the supplementary questions please contact:

Research Grants Officer  
Cancer Council Queensland  
Ph: (07) 3634 5309  
Email: ResearchGrants@cancerqld.org.au